

Job Title: Business & Financial Analysis

Company: ISF Analytica Informatica Private Limited Company

Location: Govandi, Mumbai

About Us:

ISF Analytica Informatica Pvt. Ltd. is a platform provider and we look for courseware partners to use our Easylearn platform. Currently we are tied up with iDream, Gurujiworld & Sundaram for courseware. ISF Analytica Informatica Pvt. Ltd. provides customized e-learning solutions in consultation with the endcustomer.VSD, IIT (Hyderabad), FOSSEE (IIT Mumbai), IIT (Madras), Intel, DARPA, Samsung has teamed up with ISF Analytica Informatica to conduct its high-end technical courses in VLSI Design on our platform. ISF seeks more and more courseware partners in this; be it schools, colleges, universities and institutes. We white- label and customize the Easylearn(www.easylearn.org.in) for our partners to use the platform seamlessly. We have been successfully and seamlessly running VSD's platform (www.vsdiat.com) for the last 2 years starting June 2021), highlight is on lab management. Very few platforms' have such integration. ISF Academy is the consulting arm of ISF EduTech Pvt. Ltd. and aims to provide training, courses and conduct various edtech based events going forward.

Job Description:

We are seeking a highly analytical and motivated Business Analyst – Finance to join our real estate project division. The ideal candidate will serve as a vital link between clients, financial teams, and project stakeholders. This role requires a deep understanding of financial principles, data analytics, and project coordination within the real estate domain.
You will be responsible for visiting project sites, collecting and analyzing financial and operational data, and deriving insights to support business and investment decisions. The position also involves creating financial models, preparing reports, and working closely with internal teams to ensure projects meet financial and strategic objectives.
The role demands strong business acumen, excellent communication skills, and the ability to transform data-driven insights into actionable business strategies that drive performance and profitability.

Responsibilities:

- **Client Management:** Serve as the primary point of contact for clients, understanding their project and financial requirements, and ensuring consistent communication and satisfaction.
- **On-site Analysis:** Conduct field visits to real estate plots to gather data on land valuation, project progress, and financial feasibility.
- **Financial Data Management:** Collect, organize, and analyze large sets of financial and operational data including budgets, forecasts, revenues, and expenses.
- **Reporting & Insights:** Prepare detailed financial reports, variance analyses, and performance dashboards to support business decisions and project evaluations.
- **Strategic Analysis:** Interpret complex financial data to identify trends, risks, and opportunities, and present clear recommendations to management and stakeholders.

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- **Cross-Functional Collaboration:** Coordinate with finance, technical, project
- management, and business development teams to ensure smooth project execution and alignment with business goals.
- **Documentation & Presentation:** Prepare business documents such as requirement specifications, feasibility studies, BRDs/FSDs, and project summaries for stakeholders.
- **Process Improvement:** Identify gaps in data handling, reporting accuracy, and project coordination processes, recommending solutions to improve efficiency.
- **Project Support:** Assist in project planning, budgeting, and tracking financial performance against defined objectives and timelines.

Qualifications:

- **Education:** Bachelor's degree in **Business Administration, Finance, Computer Science**, or a related field. (MBA or equivalent master's degree is preferred.)
- **Experience:** Proven experience as a **Business Analyst**, **Financial Analyst**, or in a similar analytical role — preferably in the **real estate or financial sector**.
- **Analytical Proficiency:** Strong analytical and quantitative skills with the ability to collect, structure, and interpret large and complex datasets.
- **Technical Skills:** Proficiency in **data analysis tools** such as **Excel (Advanced), Power BI, Tableau**, or similar analytical software.
- **Financial Acumen:** Excellent understanding of financial statements, budgeting, cost control, forecasting, and ROI analysis.
- **Communication Skills:** Exceptional written and verbal communication skills for effective coordination with clients and internal teams.
- **Interpersonal Skills:** Ability to build strong professional relationships, manage multiple stakeholders, and handle client interactions effectively.
- **Work Style:** Highly organized, self-driven, and capable of working both independently and collaboratively in a fast-paced environment.
- **Attention to Detail:** Strong focus on accuracy, precision, and thoroughness in data handling and reporting.
- **Added Advantage:** Familiarity with **project management methodologies** such as Agile, Waterfall, or Hybrid models.

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